

References

From: Marcos Chappell
200 E. 72nd St.
New York, NY 10021

To Whom It May Concern,

It is my absolute pleasure to write this letter of recommendation for Mary Burson. Mary was one of my producers at WDIV-TV in Detroit. For three years, she was someone I knew I could count on every single day. When I left WDIV, I told Mary she should take my job, and she could definitely do it. Mary is a “first one in, last one out” team player. She brings a positive attitude every shift. She cares deeply about what she does. She is incredibly smart.

Mary shows up on the big occasions. When the pandemic started, she made sure Local 4 viewers were informed. She made certain the facts were clear and straight-forward day-after-day. She was one of the few that worked in the building during the height of the pandemic, and never complained.

Mary is also not afraid to speak her mind. She fights for what she thinks is important, and will let you know when you're doing something wrong.

The biggest thing that sets Mary apart is her attention to detail and intelligence. I'm going to ask her to proofread this letter. Seriously. She also has an ability to break down and explain complicated, and often scary data in a compassionate way.

I wanted to write this letter for Mary, because I wish she were working with me at Eyewitness News in New York. She's the type of employee every manager wants on their team.

Sincerely,
Marcos Chappell
Executive Producer ABC7NY Eyewitness News

References

To whom it may concern,

It is with much enthusiasm that I am writing this personal recommendation for my former co-worker Mary. I've known Mary for a couple of years now, ever since we began working together at Local 4 News in 2020. During that time, I've worked very closely with Mary, side-by-side on multiple newscasts and projects.

The first thing that I realized about Mary is her commitment to her work and willingness always to help others out. She's the employee that is the first to show up and last to leave. In instances where she's asked to do something outside of her job description, she steps up and lends a helping hand.

During this past summer, due to understaffing, there were plenty of times Mary stepped up and ran the assignment desk and communicated with reporters after she had already produced multiple shows that day. She is confident about what she knows and willing to learn new things. Having come from working in Promotions, she was thrown into the newsroom, where she's since thrived.

She's the one everyone turns to at work for help and a person to lean on. During my time at Local 4, I knew I could always depend on Mary to help me with my show, advise me on breaking news, and come to my aid whenever I found myself in a pinch. I thus highly recommend Mary as a hardworking and highly skilled professional.

Sincerely,
Kassandra Grant
News Planner, USA Today

References

Mary Burson is clearly among the top tier of producers. I've had the pleasure of working closely with Mary at WDIV in Detroit as she produced our weekend morning shows as an anchor of those broadcasts for the past year and a half. Mary has proven herself to be more than an average associate producer. She is a consummate professional with an exceptional ability to communicate the news of the day with accuracy, intelligence, and empathy. She also continually shows a drive to do and become better with each broadcast showing a level of personal awareness and thoughtfulness without sacrificing efficiency that is difficult to come by in an industry that measures success or failure by the ticking away of seconds.

In a short example, Mary took the lead in our coverage of the Oxford High School mass shooting. The weekend had been left short-staffed leaving Mary to produce two and a half hours of news alone while juggling the most difficult of stories, the end of a 10-hour long manhunt for two accused felons, a championship college football game, and a production staff tasked with making a seamless broadcast. She was able to do those things with a deftness that is rarely done with such ease.

I am confident Mary would make a stellar addition to any newsroom or communications team. Please feel free to contact me if you have any other questions about Mary's qualifications or character.

Thank you for your time and consideration,

Grant Hermes
Anchor WDIV Local4